



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

- 1 Name of the Institution : St. Francis Institute of Management & Research
 Address : Gate no-5, Mt. Painsur, S.V.P. Road, Borivali (W) Mumbai- 400 103
 Telephone : 022 28917089/ 28958503
 Mobile : 9136121195
 E- Mail : info@sfimar.org

- 2 Name of the Trust : Society of the Congregation of Franciscan Brothers
 Address : Mt. Painsur, S.V.P. Road, Borivali (W) Mumbai- 400 103
 Telephone : 022 28917089/ 28958503
 Mobile : 9869371717
 Email : info@sfimar.org

- 3 Name of the Director : Dr. D. Henry Babu
 Address : Gate no-5, Mt. Painsur, S.V.P. Road, Borivali (W) Mumbai- 400 103
 Telephone : 022 28929156/28958403
 Mobile : 9136121195
 E- Mail : director@sfimar.org

- 4 Name of the Affiliating University : University of Mumbai

5	Governance	
	Members of the Governing Board and their brief background	: Details- Linked
	Members of Academic Advisory Body	: Details- Linked
	Frequently of the Governing Board Meeting and Academic Advisory Body	: Governing Board Meeting- Quarterly Academic Advisory Body- Yearly
	Organizational chart and processes	: Details- Linked
	Nature and Extent of involvement of Faculty and students in academic affairs/improvements	: Details- Linked
	Mechanisms/Norms and procedure for democratic /good Governance	: Details- Linked



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

Student feedback on Institutional Governance/Faculty performance	: Feedback / Evaluation of teachers by students are conducted online after the end of each class test / semester. The feedback / evaluation contains items on faculty's teaching effectiveness. Additionally, a Murmuring box is provided near Director's office in which students can freely voice their opinions anonymously if they wish on any matter.
Grievance Redressal mechanism for Faculty, staff and students	: Details-Linked
Establishment of Anti Ragging Committee	: Details- Linked
Establishment of Online Grievance Redressal Mechanism	: Details- Linked
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	NA
Establishment of Internal Complaint Committee (ICC)	: Details- Linked
Establishment of Committee for SC/ST	: Details- Linked
Internal Quality Assurance Cell	: Details- Linked

6	Programmes			
	Name of Programmes approved by AICTE			
	MMS	180 (Start Year 2002)		
	MMM	30 (Start Year 2009)		
	MFM	60 (Start Year 2009)		
	Name of Programmes Accredited by AICTE	: No		
	Status of Accreditation of the Courses	: NA		
	For each Programme the following details are to be given:			
	MMS			
	Number of Seats	180		
	Duration	2 years		
	Cut off marks/rank of admission during the last three years	2019-20	2018-19	2017-18
		94	99	103
	Fee	Rs. 2,05,000/-		
Placement Facilities				



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

	2019-20	2018-19	2017-18
Campus placement in last three years with minimum salary, maximum salary and average salary	Maximum: 7.62/-LPA Average: 4.25/-LPA Minimum: 2.40/-LPA	Maximum: International -15.00/-LPA National - 7.00/-LPA Average: International - 15.00/-LPA National - 4.50/-LPA Minimum: National - 3.00/-LPA	Maximum: 7.00/-LPA Average: 3.71/-LPA Minimum: 3.00/-LPA
MMM/MFM			
Number of Seats	MMM: 30 MFM: 60		
Duration	3 years		
Cut off marks/rank of admission during the last three years	NA		
Fee	Rs. 35,000/-		
Placement Facilities			
Campus placement in last three years with minimum salary, maximum salary and average salary	: NA		
Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details	: NA		



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

7	Faculty			
	Branch wise list Faculty members:	Permanent Faculty	Adjunct Faculty	Permanent Faculty: Student Ratio
				1:20
	Number of Faculty employed and left during the last three years	2019-20	2018-19	2017-18
	No of faculty employed	21	25	22
No of faculty left	04	03	00	

8	Profile of Vice Chancellor/ Director/ Principal/ Faculty	
	Profile of Director	: Profile- Linked
	Profile Faculty	: Details updated on www.sfimar.org

9	Fee	
	Details of fee, as approved by State Fee Committee, for the Institution	: Rs. 2,05,000/-
	Time schedule for payment of fee for the entire programme	: Immediate at the time of Admission
	No. of Fee waivers granted with amount and name of students	:
	Number of scholarship offered by the Institution, duration and amount	: NA
	Criteria for fee waivers/scholarship	1) Should have 60% and above marks in Graduation or first year of MMS 2) Family Income not above Rs. 8/- Lakhs per annum
Estimated cost of Boarding and Lodging in Hostels	: Boys- Rs. 5,500/- Girls- Rs. 5000/-	

10	Admission		
	Number of seats sanctioned with the year of approval	MMS: 180 (2020-21)	MMM (2009)



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

Number of Students admitted under various categories each year in the last three years	MMS			MMM			MFM		
	2019-20	2018-19	2017-18	2019-20	2018-19	2017-18	2019-20	2018-19	2017-18
Years:									
Seats:	120	120	120	30	30	30	30	30	30
Minority	42	47	49	-	-	-	-	-	-
Institutional Seats	24	24	24	-	-	-	-	-	-
CAP	14	13	19	-	-	-	-	-	-
J&K	01	01	00	-	-	-	-	-	-
Open	35	36	28	10	13	21	30	30	30
Total Admitted	116	121	120	10	13	21	30	30	30
Number of applications received during last two years for admission under Management Quota and number admitted	2019-20	2018-19							
MMS	Forms:52 Admitted: 24	Forms:47 Admitted:24							
MMM/MFM	NA	NA							

	Admission Procedure	MMS	MMM/MFM
	Mention the admission test being followed, name and address of the Test Agency and its URL (website)	: Details- Linked	: Details- Linked
	Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)	: Details- Linked	: NA
11	Calendar for admission against Management/vacant seats: MMS		
	Last date of request for applications	: Details- Linked	
	Last date of submission of applications		
	Dates for announcing final results		
	Release of admission list (main list and waiting list shall be announced on the same day)		
	Date for acceptance by the candidate (time given shall in no case be less than 15 days)		
	Last date for closing of admission		



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

	Starting of the Academic session		
	The waiting list shall be activated only on the expiry of date of main list		
	The policy of refund of the fee, in case of withdrawal, shall be clearly notified		

12	Criteria and Weightages for Admission	<p>The Institute admits the students as per the merit list given by the DTE both for Minority and CAP seats.</p> <p>Institutional and ACAP seats are filled by the Management</p>
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13	List of Applicants	
	List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats	<p>Institutional: Details- Linked</p>

14	Results of Admission Under Management seats/Vacant seats	
	Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)	: The admission is done by the Management Team consisting of the Executive Committee Members belonging to the Society and Nominees of the Management in a transparent manner as per merit.
	Score of the individual candidate admitted arranged in order or merit	: Details- Linked
	List of candidates who have been offered admission	
	Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate	
	List of the candidate who joined within the date, vacancy position in each category before operation of waiting list	

15	Information of Infrastructure and Other Resources Available
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MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

Number of Class Rooms and size of each	Total: 07 G-04 G-05 G-14 S-204 S-205 T-302A T-304	111.16 58.43 62.7 110.45 114.82 117.83 110.85
Number of Tutorial rooms and size of each	Total: 04 F-102 F-103 S-208 T-302B	55.53 54.61 54.31 114.83
Number of Laboratories and size of each		
Number of Drawing Halls with capacity of each		
Number of Computer Centres with capacity of each	Total: 02 F-105 F-109	114.82 55.43
Central Examination Facility, Number of rooms and capacity of each	01	55.53
Barrier Free Built Environment for disabled and elderly persons	YES	
Occupancy Certificate	YES	
Fire and Safety Certificate	YES	
Hostel Facilities	: Available for Boys and Girls	
Library		
Number of Library books/ Titles/ Journals available (program-wise)	Total books: 14394 MMS: 12352 PGDM: 1885 Print Journals: National: 36 International: 10	
List of online National/ International Journals subscribed	National: 1257 International: 17487	
E- Library facilities	Yes	
Laboratory and Workshop	NA	
List of Major Equipment/Facilities in each Laboratory/ Workshop		
List of Experimental Setup in each Laboratory/ Workshop		
Computing Facilities		



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

Internet Bandwidth	100 mbps 1:1 (Fibre Optic)	
Number and configuration of System	505	
Total number of system connected by LAN	505	
Total number of system connected by WAN	505	
Major software packages available	<ul style="list-style-type: none"> • Coral Draw • Ms Office 13 • Office 365 • Tally 9.0 • ERP Campus wide • Windows server R2 (2012) • Windows 8.1 • Windows 10 pro 	
Special purpose facilities available	<ul style="list-style-type: none"> • ERP • Digital Mktg • Digital Library • D-Space • R- Programming • Tableau • Basic & Adv. Excel 	
Innovation Cell	: Details- Linked	
Social Media Cell	: Available	
Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments		
List of facilities available		
Games and Sports Facilities	: Details- Linked	
Extra-Curricular Activities	: Pathh, Sampark- Alumni Meet, Malay Club, Abhimaan Club, Exuberance, Anveshi, Green club	
Soft Skill Development Facilities	: Career counseling, Corporate grooming, Interview preparation, Resume Writing, Alumni networking, Personality development, Communication skills	
Teaching Learning Process		
Curricular and syllabus for each of the Programmes as approved by the University	: As per University of Mumbai guidelines	
Academic Calendar of the University		



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

Academic Time Table with the name of the Faculty members handling the Course		
Teaching Load of each Faculty		
Internal Continuous Evaluation System and place	: Details- Linked	
Student's assessment of Faculty, System in place	: Feedback / Evaluation of teachers by students are conducted online by students after the end of each class test / semester. The feedback / evaluation contains items on faculty's teaching effectiveness. Additionally, a Murmuring box is provided near Director's office in which students can freely voice their opinions anonymously if they wish on any matter.	
For each Post Graduate Courses give the following		
Title of the Course		
Curricular and Syllabus		
Laboratory facilities exclusive to the Post Graduate Course		
Special Purpose		
Software, all design tools in case	: SPSS Software Ver 26.0, AMOS Software and STAT CRAFT Software Data Analytic Software and Tool	
Academic Calendar and frame work		

16	Enrollment of students in the last 3 years	2019-20	2018-19	2017-18
	MMS	116	121	120
	MFM	30	30	30
	MMM	10	13	21



MANDATORY DISCLOSURE FOR THE ACADEMIC YEAR 2020-21

17	List of Research Projects/ Consultancy Works	
	Number of Projects carried out, funding agency, Grant received	
	Publications (if any) out of research in last three years out of master's projects	
	Industry Linkage	
	MoUs with Industries (minimum 3)	1. GlobeOp Financial Services (India) Pvt. Ltd. 2. Bejobbed Incorporation Pvt. Ltd. 3. Forevision
18	LoA and subsequent EoA till the current Academic Year	: AICTE Approval
19	Accounted audited statement for the last three years	: Details available on www.sfimr.org
20	Best Practices adopted, if any	: Best Practices